

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE HIGHLINE CROSSING METROPOLITAN DISTRICT HELD NOVEMBER 14, 2023

A special meeting of the Board of Directors (referred to hereafter as the “Board”) of the Highline Crossing Metropolitan District (referred to hereafter as the “District”) was convened on Tuesday, November 14, 2023 at 6:00 p.m. This District Board meeting was held by video without any individuals (neither District representatives nor the general public) attending in person. The meeting was open to the public.

Directors In Attendance Were:

Daniel Payotelis

Bryan O’Sullivan

Also In Attendance Was:

Peggy Ripko and Steve Beck; Special District Management Services, Inc.

Jeffrey E. Erb, Esq.; Erb Law, LLC (for a portion of the meeting)

**PUBLIC
COMMENTS**

There were no public comments.

**DISCLOSURE OF
POTENTIAL
CONFLICTS OF
INTEREST**

Disclosure of Potential Conflicts of Interest: Ms. Ripko noted a quorum was present and discussed the requirements under Colorado Statute to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest regarding any matters scheduled for discussion at this meeting. It was noted that all Directors are residents of the District and no conflicts of interest were filed, nor were any additional conflicts disclosed.

**ADMINISTRATIVE
MATTERS**

Agenda: Ms. Ripko distributed for the Board’s review and approval, a proposed Agenda for the District's special meeting.

Following discussion, upon motion duly made by Director O’Sullivan, seconded by Director Payotelis and, upon vote, unanimously carried, the Agenda was approved.

Meeting Location and Posting of Notice: The Board discussed the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board

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meeting. Following discussion, the Board determined to conduct the meeting by conference call. The Board further noted that notice of this meeting and the conference call access was duly posted and that it had not received any objections to the format of the meeting or any requests that the meeting format be changed by taxpaying electors within the District's boundaries.

**COVENANT
CONTROL/
COMMUNITY
MANAGEMENT**

There were no covenant control or community management matters.

**FINANCIAL
MATTERS**

There were no financial matters to discuss.


LEGAL MATTERS **New Counsel:** The Board met with Attorney Erb from Erb Law, LLC to discuss District Counsel responsibilities.

Following discussion, upon motion duly made by Director O'Sullivan, seconded by Director Payotelis and, upon vote, unanimously carried, the Board approved the transition to Erb Law, LLC as of January 1, 2024.

OTHER MATTERS There were no other matters to discuss.

ADJOURNMENT There being no further business to come before the Board at this time, upon motion duly made by Director O'Sullivan, seconded by Director Payotelis and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By: 

Secretary for the Meeting