

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE HIGHLINE CROSSING METROPOLITAN DISTRICT HELD JUNE 14, 2021

A special meeting of the Board of Directors of the Highline Crossing Metropolitan District (referred to hereafter as the “Board”) was convened on Monday, June 14, 2021 at 6:00 p.m. Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was held by conference call. The meeting was open to the public via conference call.

Directors In Attendance Were:

Doug Secord
Daniel Payotelis
William Moore

Also In Attendance Was:

David Solin; Special District Management Services, Inc.

Paula Williams, Esq.; McGeady Becher P.C.

Neil Schilling; Schilling & Company, Inc. (for a portion of the meeting)

**PUBLIC
COMMENTS**

There were no public comments.

**DISCLOSURE OF
POTENTIAL
CONFLICTS OF
INTEREST**

Disclosure of Potential Conflicts of Interest: Mr. Solin noted a quorum was present and discussed the requirements of Colorado Law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest regarding any matters scheduled for discussion at this meeting. No disclosures were made and it was noted that all Directors are residents of the District.

**ADMINISTRATIVE
MATTERS**

Agenda: Mr. Solin distributed for the Board’s review and approval a proposed Agenda for the District's special meeting.

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Following discussion, upon motion duly made by Director Secord, seconded by Director Payotelis and, upon vote, unanimously carried, the Agenda was approved, as amended.

Approval of Meeting Location: The Board discussed the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. Following discussion, the Board noted that due to concerns regarding the spread of COVID-19 and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was held by conference call. The Board further noted that notice of this meeting and the conference call access was duly posted and that it had not received any objections to the format of the meeting or any requests that the meeting format be changed by taxpaying electors within the District's boundaries.

Resignation of Director Jeff Lentz: The resignation of Director Jeff Lentz, effective as of March 18, 2021, was acknowledged by the Board.

Appointment of Treasurer: The Board discussed the need to fill the position of Treasurer.

Following discussion, upon motion duly made by Director Secord, seconded by Director Moore and, upon vote, unanimously carried, the Board appointed Director Payotelis as Treasurer. All other board positions remained the same.

Board Vacancies: Mr. Solin discussed the vacancies with the Board. It was determined that there were no other eligible electors interested in serving on the Board at this time.

November 16, 2020 Minutes: The Board reviewed the Minutes of the November 16, 2020 Special Meeting.

Following discussion, upon motion duly made by Director Moore, seconded by Director Secord and, upon vote, unanimously carried, the Minutes of the November 16, 2020 Special Meeting were approved.

FINANCIAL MATTERS

Payment of Claims: The Board considered ratifying the approval of the payment of claims as follows:

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Fund	Period Ending Nov. 13, 2020	Period Ending Dec. 16, 2020	Period Ending Jan.19, 2021	Period Ending Feb.12, 2021
General	\$ 5,647.32	\$ 16,216.31	\$ 4,751.89	\$ 3,601.88
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-	\$ -0-

Fund	Period Ending March 27, 2021	Period Ending April 22, 2021	Period Ending May 31, 2021	
General	\$ 4,284.15	\$ 10,720.46	\$ 6,261.87	
Debt	\$ -0-	\$ -0-	\$ -0-	
Capital	\$ -0-	\$ -0-	\$ -0-	
Total	\$ 4,284.15-	\$ 10,720.46	\$ 6,261.87	
Total	\$ 5,647.32	\$ 16,216.31	\$ 4,751.89	\$ 3,601.88

Following discussion, upon a motion duly made by Director Secord, seconded by Director Moore and, upon vote, unanimously carried, the Board ratified the payment of claims as presented.

Unaudited Financial Statements: Mr. Solin presented to the Board the unaudited financial statements and statement of cash position for the period ending March 31, 2021.

Following review, upon motion duly made by Director Secord, seconded by Director Payotelis and, upon vote, unanimously carried, the Board accepted the unaudited financial statements and schedule of cash position for the period ending March 31, 2021.

2020 Audit: Mr. Schilling reviewed the 2020 draft Audited Financial Statements with the Board.

Following review and discussion, upon motion duly made by Director Moore, seconded by Director Payotelis and, upon vote, unanimously carried, the Board approved the 2020 Audited Financial Statements and authorized execution of the Representations Letter.

2022 Budget Preparation: The Board discussed appointing the District Accountant to prepare the 2022 Budget and setting the date for the Public Hearing to adopt the 2022 Budget for November 15, 2021.

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Following discussion, the Board appointed the District Accountant to prepare the 2022 Budget and set the date for the Public Hearing to adopt the 2022 Budget for November 15, 2021.

LEGAL MATTERS

First Amendment to Resolution No. 2016-09-09 Regarding Colorado Open Records Act Requests: Attorney Williams reviewed with the Board the First Amendment to Resolution No. 2016-09-09 Regarding Colorado Open Records Act Requests.

Following review and discussion, upon motion duly made by Director Secord, seconded by Director Payotelis and, upon vote, unanimously carried, the Board adopted the First Amendment to Resolution No. 2016-09-09 Regarding Colorado Open Records Act Requests.

COVENANT CONTROL/ COMMUNITY MANAGEMENT

Community Manager's Report: Mr. Solin presented the Community Manager's Report to the Board.

Proposal from Emerald Isle Landscaping, LLC for removal of sediment in Detention Pond: Mr. Solin discussed a Proposal between the District and Emerald Isle Landscaping, LLC for removal of sediment in Detention Pond. No action was taken at this time.

Proposal from Emerald Isle Landscaping, LLC for installation of two boulders: The Board reviewed a proposal between the District and Emerald Isle Landscaping, LLC for installation of two boulders.

Following discussion, upon motion duly made by Director Moore, seconded by Director Payotelis and, upon vote, unanimously carried, the Board ratified the Proposal from Emerald Isle Landscaping, LLC for installation of two boulders.

Fence Construction Proposals: Mr. Solin discussed status of the proposals for fence construction with the Board, noting that due to the volume of activity there were no responses by the contractors that were solicited for a proposal. Mr. Solin advised that further efforts will be made to solicit a proposal and will revisit the matter at the budget hearing meeting scheduled for November 15, 2021. No further action was taken.

Dead Trees: Mr. Solin reported to the Board that sixteen trees within the District have been identified as dead or dying and in need of replacement, along with twenty-four bushes and shrubs. Proposals for replacements are being obtained and will be distributed to Board for consideration at the next meeting. No further action

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was taken.

OTHER BUSINESS There was no other business at this time.

ADJOURNMENT There being no further business to come before the Board at this time, upon motion duly made by Director Secord, seconded by Director Moore and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By: 
Secretary for the Meeting