

## RECORD OF PROCEEDINGS

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### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE HIGHLINE CROSSING METROPOLITAN DISTRICT HELD JULY 16, 2018

A Special meeting of the Board of Directors of the Highline Crossing Metropolitan District (referred to hereafter as the "Board") was convened on Monday, July 16, 2018, at 6:00 p.m., at the offices of McGeady Becher P.C. 450 East 17<sup>th</sup> Avenue, #400 Denver, Colorado 80203. The meeting was open to the public.

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**Directors In Attendance Were:**

Michael Bird  
Glenn Nier  
Gary Fantasky

Following discussion, upon motion duly made by Director Nier, seconded by Director Bird and, upon vote, unanimously carried, the absences of Richard Cross and Michelle Trujillo were excused.

Following discussion, upon motion duly made by Director Bird, seconded by Director Fantasky and, upon vote, unanimously carried, Glenn Nier was appointed acting President for this meeting.

**Also In Attendance Was:**

David Solin; Special District Management Services, Inc.

Paula Williams, Esq.; McGeady Becher P.C.

Dawn Schilling; Schilling & Company

Lacie and Daniel Payotelis; Residents

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**DISCLOSURE OF  
POTENTIAL  
CONFLICTS OF  
INTEREST**

**Disclosure of Potential Conflicts of Interest:** The Board noted that disclosures of potential conflict of interest statements for each of the Directors were filed with the Secretary of State seventy-two hours in advance of the meeting. Attorney Williams requested that the Directors consider whether they had any additional conflicts of interest to disclose. Attorney Williams noted for the record that there were no new disclosures made by the Directors present at the meeting and incorporated for the

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record those applicable disclosures made by the Board Members prior to this meeting and in accordance with the statutes. It was noted that disclosure statements had been filed for all Directors.

### ADMINISTRATIVE MATTERS

**Agenda:** Mr. Solin distributed for the Board's review and approval a proposed Agenda for the District's special meeting.

Following discussion, upon motion duly made by Director Nier, seconded by Director Bird and, upon vote unanimously carried, the Agenda was approved, as amended.

**Approval of Meeting Location:** The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. Following discussion, and upon motion duly made by Director Bird, seconded by Director Nier and, upon vote, unanimously carried, the Board determined that because there was not a suitable or convenient location within the District's boundaries or within the county in which the District is located, or within 20 miles from the District boundaries, to conduct this meeting, it was determined to conduct the meeting at the above-stated date, time and location. The Board further noted that notice of this location was duly posted and that they have not received any objections to the location or any requests that the meeting place be changed by taxpaying electors within the District's boundaries.

**May 8, 2018 Election:** Mr. Solin noted for the Board that the May 8, 2018 election was cancelled, as allowed under Colorado law, by the Designated Election Official, because there were not more candidates than positions available on the Board of Directors.

It was noted that Directors Trujillo and Nier were each deemed elected to 4-year terms ending in May 2022.

**Appointment of Officer Positions:** Following discussion, upon motion duly made by Director Nier, seconded by Director Fantasky and, upon vote, unanimously carried, the Board appointed the following slate of officers:

President  
Treasurer  
Secretary  
Assistant Secretary

Michael Bird  
Michelle Trujillo  
David Solin  
Glenn Nier



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Assistant Secretary  
Assistant Secretary

Gary Fantasky  
Richard Cross

**Minutes:** The Board reviewed the Minutes of the November 7, 2017 Special Meeting.

Following discussion, upon motion duly made by Director Nier, seconded by Director Bird and, upon vote, unanimously carried, the Minutes of the November 7, 2017 Special Meeting were approved.

### **FINANCIAL MATTERS**

**Claims:** The Board considered ratifying the approval of the payment of claims as follows:

	Period Ending Dec. 7, 2017	Period Ending Jan. 19, 2018	Period Ending Feb. 9, 2018	Period Ending March 15, 2018
General	\$ 6,434.51	\$ 1,886.17	\$ 8,686.78	\$ 4,351.10
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 6,434.51</b>	<b>\$ 1,886.17</b>	<b>\$ 8,686.78</b>	<b>\$ 4,351.10</b>

	Period Ending April 9, 2018	Period Ending May 8, 2018	Period Ending June 12, 2018
General	\$ 3,397.80	\$ 3,622.54	\$ 4,982.30
Debt	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 3,397.80</b>	<b>\$ 3,622.54</b>	<b>\$ 4,982.30</b>

Following discussion, upon a motion duly made by Director Nier, seconded by Director Fantasky and, upon vote, unanimously carried, the Board ratified the payment of claims as presented.

**May 31, 2018 Unaudited Financial Statements:** Mr. Solin presented to the Board the unaudited financial statements and statement of cash position for the period ending May 31, 2018.

Following review, upon motion duly made by Director Nier, seconded by Director Fantasky and, upon vote, unanimously carried, the Board accepted the unaudited financial statements and schedule of cash position for the period ending May 31, 2018.

**Engagement of Schilling and Company, Inc.:** The Board considered approval of the engagement of Schilling & Company, Inc., to perform the 2017 Audit.

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Following discussion, upon a motion duly made by Director Nier, seconded by Director Fantasky and, upon vote, unanimously carried, the Board ratified approval of the engagement of Schilling & Company, Inc. to perform the 2017 Audit.

**2017 Audit:** The Board considered approval of the 2017 Audit and authorization of execution of the Representations Letter.

Following discussion, upon a motion duly made by Director Fantasky, seconded by Director Bird and, upon vote, unanimously carried, the Board approved the 2017 Audit and authorized execution of the Representations Letter.

**Preparation of 2019 Budget:** The Board considered the appointment of the District Accountant to prepare the 2019 Budget.

Following discussion, upon motion duly made by Director Bird, seconded by Director Fantasky and, upon vote, unanimously carried, the Board approved the appointment of the District Accountant to draft the 2019 budget. The Public Hearing date to adopt the 2019 budget is set for November 27, 2018, at 6:00 p.m. at the regular meeting location.

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There are no legal matters at this time.

**Rules and Regulations of Highline Crossing Metropolitan District:** The Board considered ratifying the approval of the Amended and Restated Rules and Regulations.

Following discussion, upon a motion duly made by Director Nier, seconded by Director Bird and, upon vote, unanimously carried, the Board ratified approval of the Amended and Restated Rules and Regulations.

**Community Manager's Report:** Mr. Solin presented, and the Board discussed and reviewed, the Community Manager's report.

**Operation and Maintenance:** The Board reviewed The Operation and Maintenance delinquent account list and delinquent account collection procedure.

**Landscape Maintenance Responsibilities:** The Board discussed Landscape Maintenance responsibilities and decisions to be made before the October transfer and prior to irrigation shut down.

**LEGAL  
MATTERS  
COVENANT  
CONTROL/COMMUNITY  
MANAGEMENT**



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**Resolution: Delegating ARC Duties to Special District Management Services:**

The Board discussed adopting a resolution delegating ARC duties to Special District Management Services, Inc.

Following discussion, upon a motion duly made by Director Nier, seconded by Director Bird and, upon vote, unanimously carried, the Board adopted a resolution delegating ARC duties to Special District Management Services, Inc.


**OTHER BUSINESS**

There is no other business at this time.

**ADJOURNMENT**


There being no further business to come before the Board at this time, upon motion duly made by Director Nier, seconded by Director Bird and, upon vote unanimously carried, the meeting was adjourned.

Respectfully submitted,


By  \_\_\_\_\_  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JULY 16, 2018 MINUTES OF THE HIGHLINE CROSSING METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

\_\_\_\_\_  
Michelle Trujillo

 \_\_\_\_\_  
Michael Bird

 \_\_\_\_\_  
Glen Nier

 \_\_\_\_\_  
Gary Fantasky

HIGHLINE CROSSING METROPOLITAN DISTRICT

JULY 16, 2018 BOARD MEETING

Please print your name, address and phone number, and the issue(s) you are interested in addressing at this meeting.

NAME	ADDRESS (Postal and Email)	TELEPHONE	ISSUES TO BE ADDRESSED
Leviet Daniel Fuytdus	10029 E. Kansas Ave	303912 8151	